

## INFORMATION FOR SPANISH CLASS

### General Rules:

1. Be on time
2. Come prepared (book, binder, pencil or pen)
3. Be polite
4. Participate
5. No food or drinks
6. No late assignments
7. School policies are enforced

### Make up

1. Absent-check with teacher
2. Make up work must be completed 1 week from the day of return
3. Activity absences-Find out assignments before going on the activity.  
Assignments for the day the student is gone are due upon return to class
4. Work is to be made up  
Before school-7:30-8:20  
Lunch-12:00-12-34  
After school-3:15-?

### Grades

Until a student makes up the work he/she has missed, he/she will receive a grade of zero (0) for the assignment. When the student makes up the work, the zero will be replaced with the earned grade. If the student doesn't make up the work within the week time frame, the student will receive a permanent grade of zero.

### Retakes

Students may retake chapter tests to better their grade. They have 1 week from the day the test is returned to retake the test. They may only retake the test once. Retakes are to be done before school, lunch or after school.

### Extra Credit

Students receive an extra credit assignment with each chapter. The extra credit is due on the day of the chapter test. The assignment must be complete and the 10 points is added to the chapter test.